

HOW TO APPLY FOR ONLINE SERVICES

There are four services which consumers can apply online from their home.

- 1. View & Pay Bills**
- 2. Transfer of connection from old name to new**
- 3. Disconnection of Connection**
- 4. Reconnection**

The Process for accessing these services are as under:-

Step 1:- Goto->www.jkphedwaterbilling.com->Consumer Login

Step 2:- Click on Signup & after that register with your name, email-id & mobile number (if mail-id and number already exists then register with different number & mail id. Remember one can register himself with only one number & mail-id)

Step 3:- After Registration enter same mail-id & password and click on Login.

Step 4:- After Login there comes only one option (Connection already exists).

Step 5:- Click on Connection already exists and enter your details (either Consumer number or Consumer ID), select Sub-division & enter.

Step 6 :-Check your details & then click on submit option.

Step 7:- After that Logout once & then Login again.

Step 8:- After that consumer can see four options (View & pay bills, Transfer of Connection , Disconnection & Reconnection)

Step 9:- Click on any one of the services that you want to apply.

Once application submits it goes to the concerned sub-division and you will get a notification that “your application has already submitted to the Billclerk.”

Once application will get approved from the concerned sub-division consumer will get a notification in the water billing account & also an email on their register mail-id.